



## View an existing claim online

at [MyLincolnPortal.com](https://www.MyLincolnPortal.com)

**MyLincolnPortal.com is a one-stop, fast and easy way to securely view details about your claim.**

### Use [MyLincolnPortal.com](https://www.MyLincolnPortal.com) anytime to view:

#### Claim details

- Coverage
- Status and status reason
- Disability dates
- Case manager's name and contact information

### How do I view the status or other details of my absence?

#### 1. Log in to [www.MyLincolnPortal.com](https://www.MyLincolnPortal.com)

First-time users must register using company code: MCLANE.

#### 2. Click View Existing Claim

When accessing online view status for the first time, you will be directed to the Find My Information page. Here, you must enter your claim number, date of birth and last name.

#### 3. View your claim details

Single claims will go directly to the claim detail summary. If you have multiple claims, a list will appear. Click the claim number you want for a detailed summary.



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